



**Kings Langley**  
Secondary School

Headteacher:  
Mr Gary Lewis  
BSc (Hons)

18<sup>th</sup> November 2016

Dear Parent/Carer,

### **Year 9 Student Target Setting**

Due to the success of last year's Target Setting process we feel it would be beneficial to continue with this routine, enabling a greater correspondence with Parents, Students and Teachers. Year 9 reports are coming home today. Enclosed with them is the original copy of the target setting sheet you completed, along with a new one for completion too. If there is not one in here it means it was not completed. It is hoped that, upon receiving this report, you will sit down with your son/daughter and evaluate whether they have met the targets you both agreed on. As a team, we are constantly evaluating the progress of each member of the form and putting into place action plans and interventions to ensure every student makes the progress we believe they are capable of. With your support we genuinely believe this progress will be achieved at a far greater pace and will ensure success for the future.

The format for completion of the target sheet has changed slightly this year. With the introduction of 'show my homework' we have set the task online and included all the documentation you need there too. The Target Sheet itself can be found online and a statement bank again for your reference, which have a direct correlation with the Attitude to Learning (ATL) document widely used within the school. Please note that this list is not endless and you are free to set targets as you see fit. Please ensure you use the latest school report when setting these. The targets must be specific and measurable too. The Target Sheet will also need to be submitted to your son/daughters form tutor.

As a year group our focus is on the students ATL. We believe that hard work and resilience will result in the student achieving the grade relevant to their ability. It would be unrealistic to ask every student in the Year group to achieve a Level 8 in their English and Maths, for example. However, what is very reasonable to ask, is that every student tries their hardest and works to the best of their ability in each and every subject, no matter how hard they find it.

When setting targets please can you ensure that they are specific, measurable, achievable and realistic. This will help ensure a greater chance of success at the end. After a target has been decided it is vital that a method is set for how your son/daughter will achieve this target. For example, a student may be set the target of completing all homework on time and to a standard in line with their ability. It should then go on to say 'this will be achieved by my son/daughter attending homework club every lunch time'. Here we have a target set with a method that the student can use to help achieve it.



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I would appreciate if the new target setting sheet could be completed, and returned, no later than **Friday 25<sup>th</sup> November**. This will allow us time to read over the targets set, speak to relevant teachers and monitor each student's progress effectively. The return of the target sheet also allows us to see that Parents have actually received the report. Please keep your Summer target setting sheet (enclosed) from the last report for your reference. We have a copy of this on file at school.

I, and all the Form Tutors, really appreciate all the effort and hard work you put into ensuring your son/daughter achieves the best possible education while at Kings Langley School. As a team, we believe that this target setting Sheet has provided an excellent opportunity to allow us to work more closely together and will continue to help develop a greater relationship between the School, you as the Parents/Carer's and the Students. We strongly value all of your support.

If you wish to discuss this any further then please feel free to contact either myself or your son/daughters form tutor.

Yours sincerely

*J Dodd*

**Mr J Dodd**  
**Head of Year 8**