



Kings Langley Secondary School

Headteacher:
Mr Gary Lewis
BSc (Hons)

1st December 2016

Dear Parent/Carer,

As part of our ongoing commitment of keeping you informed should the school be closed due to severe weather, public emergency or unforeseen circumstances we have signed up to use Hertfordshire County Council's new closure notification system. If you would like to be sent an alert by text, email or both you will need to register for the service by subscribing through the following site:

Member.everbridge.net/index/892807736725489

The above link will direct you to the 'sign up' page, where you click the 'sign up' button, located at the top right hand side of the page on the grey strip and from there follow the instructions. It should take no longer than 5 minutes to register and you can edit the information at any time should you change your mobile number or email address.

Each contact within the system can have 2 devices added for each communication type if you wish – this means that in addition to adding your own mobile number and email address, you could include the mobile number and email address of a partner or other family member in the registration process so they receive the same notifications. Alternatively individuals can register themselves separately.

If you have a child at more than one school you can register for those schools too in a single registration process by selecting all relevant schools.

Best wishes

Kings Langley School



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