



Kings Langley
Secondary School

Headteacher:
Mr Gary Lewis
BSc (Hons)

15th November 2016

Dear Parent/Carer,

Re: Geography in Action – Sixth Form Conference

I am writing to invite your son / daughter to attend a sixth form conference at the Institute of Education, University College London on **Monday 12th December 2016**. This conference is entitled 'Geography in Action: Around the world in five case studies'. It is organised by the Training Partnership and the day has a programme of very useful presentations about energy security, climate change, migration and natural hazards; all of which are useful for the Edexcel A level courses that they are studying in Year 12 and Year 13.

The cost of the conference is £12:00 and this has been subsidised by the school's Field Studies Grant. Payments are to be made through the school website. Transport will be by train, students are to meet at Kings Langley station at 9:45am. We will be travelling on the off-peak ticket price of £12:00 return, unless they have a Young Person's railcard, in which case it will be £8. Students are to buy their own tickets and lunch on the day. We will be back at Kings Langley station at 4.59pm. It is expected that students will make their own way to the station that morning and I ask you to confirm the pick-up arrangements for that evening.

I hope that your son / daughter will be able to join us for this conference, as it will extend their knowledge of the current geography curriculum with some contemporary case studies and being part of a national sixth form event will be enriching in itself.

The students are free to dress in smart / casual clothing but we remind you that they are representatives of the school and should dress accordingly. In practical terms they need to wear comfortable shoes and warm clothing for the walk from Euston station to the conference in Bedford Way, a 10 minute walk. They should also bring a notebook to take notes of the talks. Any spending money they wish to take will be at their own discretion and please be advised that the staff will not take responsibility for any valuables.

Should you require any further information please do not hesitate to contact me – chabrelm@kls.herts.sch.uk.

Yours faithfully

Ms M Chabrel
Subject Leader – Geography



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for Leadership of Schools
and Children's Services



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Year 12 and 13 Geography in Action Conference

Around the World in Five Case Studies – Monday 12th December 2016

Please return to the Finance Office postbox by Thursday 24th November 2016

Student: _____ Tutor Group: _____

I give permission for my son / daughter to take part in the above visit.

I have made a payment of £12:00 online for the conference and I understand that this is non-refundable in the event of my son / daughter being unable to participate in the trip due to circumstances not covered by the insurance policy.

My emergency contact number on the day during and after school hours are:

During school hours: _____

After school hours: _____

My son / daughter's mobile number is: _____

Medical Information – tick one of the following:

My son / daughter has no medical conditions and is not currently receiving any prescribed medication

OR

Please be aware of the following medical conditions and medication that my son / daughter is currently receiving

We have made the following arrangements for my son / daughter's onward journey from Kings Langley Station at 1659 hours:

Signed: _____ Date: _____

(Parent / Carer)

Payment Details:

The cost of the conference is £12:00

Online payment: Please make payment using the school internet payment facility and return the permission slip.

Please tick if you are **not** happy for any small surplus to go back into school funds.

If you consider your child is eligible for financial assistance, please email: - admin@kls.herts.sch.uk