



**Kings Langley School**

Unlocking Potential for Life

# CEIAG Entitlement Statement

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## CEIAG Entitlement Statement

*Have the courage to follow your heart and intuition.  
They somehow already know what you truly want to become.*

*- Steve Jobs*

### Rationale

As a school of character, Kings Langley School aims to create and promote an inclusive climate, which enables equal opportunity for all students, staff, parents/carers and Governors to flourish, as well as supporting our desired outcome of developing strong character and the ability for students to make fair, safe and reasoned choices.

Having received unbiased, professional and appropriate careers education, information, advice and guidance, we want students to make reasoned and rational choices as they prepare to leave Kings Langley School about their next stage in life, whether it be further education, the world of work or an apprenticeship. This is in addition to having a great curriculum knowledge and the ability to demonstrate great character traits, particularly self-regulation; stickability; and empathy, which will support them in being well-rounded people who can flourish in their future lives and careers.

### Purpose

As a school we have a statutory and moral duty to provide students in Years 8 to 13 with careers education, information, advice and guidance (CEIAG). This is extended in Kings Langley School to include Year 7.

The teaching elements of our careers strategy (CEIAG) are interwoven in the most part with the PSHE programme of study, alongside student experiences which combine to fulfil the eight Gatsby Career Benchmarks, which are:

- A stable careers programme
- Learning from career and labour market information
- Addressing the needs of each pupil
- Linking curriculum learning to careers
- Encounters with employers and employees
- Experiences of workplaces
- Encounters with further and higher education
- Personal guidance

For further details on our careers strategy and PSHE programme of study, please see our website.



## Entitlement

### Entitlement for Students

As a student at Kings Langley School, you are entitled to Careers Education, Advice, Information and Guidance. This includes:

- Helping you to understand possible future pathways i.e. further education, training, employment
- developing the skills you may need to plan and manage your own personal development and career progression
- training and access to the Unifrog package which allows the ability to maintain personalised tracking of experiences and the writing of an individualised career plan, as well as set a minimum of half termly tasks for all year groups
- a variety of careers interviews from varying sources (year 9 options; year 11 from SLT and the sixth form team, and year 13 from the sixth form team and external careers support), including at least one from an external impartial provider (currently HCC Services **for** Young People for year 10 and 12 students)
- easy access to support and sign posted resources, which can be found in the library, These include HCC Services **for** Young People resources, university and college guides, apprenticeship materials etc.
- opportunities to attend a variety of local careers fair and annual STEM fair
- access to and encounters with business and enterprise employers and employees through assemblies, talks, lessons and Monday career targeted assemblies
- a range of opportunities to experience a work place, including 5 days work shadowing or work related days in Key Stage 3 (in line with new DfE Guidance July 2025) and 5 days work experience in both years 10 and 12
- visits and trips to universities, colleges and various business sectors, as well as university and apprenticeship fairs
- talks and access to information regarding universities, apprenticeships and other training providers, colleges and sixth form for provider access
- opportunity to take part in employability skills workshops, university summer school programmes and taster days
- being taught an effective PSHE programme which includes Careers education, advice, information and guidance, work related learning, enterprise education and financial capability
- termly subject targeted careers examples in each subject area for each year group, so overall covering approximately 150 different careers just in Key Stage 3 & 4
- options guidance for both key stage 4 and 5
- access to a range of local and national information and available opportunities that are published in our 'Opportunities Newsletter' within the school newsletter, and available on our careers website.

### Parents and Carers Entitlement

Parents and carers can expect to be able:

- to hear about all opportunities available each year as part of a Welcome evening
- to discuss their child's progress and future prospects at parent consultation evenings
- to receive a parent information evening regarding options for key stage 4
- to ask further advice and guidance from appropriate members of staff i.e. the curriculum deputy, pastoral leader, tutor, SENCo, CEaIG co-ordinator
- to receive information and invitations to careers and information events, including the student opportunities' newsletter



## Responsibilities

### Careers team

The careers team includes the learning area leader of PSHE; the CEIAG co-ordinator; the key stage 5 CEIAG co-ordinator and the SLT line manager of PSHE and CEIAG (careers lead).

Their responsibilities are:

- to ensure that the eight areas of the Gatsby Career Benchmark continued to be satisfied at 100%
- to ensure that the CEIAG programme is reviewed annually and amended as required
- to continue to investigate and source opportunities that will enhance the CEIAG programme further
- to maintain and where possible expand the variety of business and enterprise employers and employees that students can engage with
- to offer access to further education providers for provider access
- to continue to organise and run work shadowing days for key stage 3 and work experience weeks for years 10 and 12
- to maintain the resources available to students, ensuring they are kept up-to-date
- to provide opportunities for students to visit local careers fair and support with the running of the STEM fair
- To ensure subject staff are discussing subject-based careers termly with each year group as agreed as part of the curriculum
- To co-ordinate and organise Monday targeted career assemblies and chose appropriate students to invite and monitor their attendance
- To regularly (every 6months) ask students about their future plans and pathways

### Teachers

The teachers' responsibilities are:

- to ensure that programmes of study highlight where possible careers advice and information might be appropriate including a minimum of one career per term, per year group
- to ensure that careers information and advice linking to their subject is regularly highlighted
- to build in activities, talks or trips which will enhance the CEIAG programme within their subject area including a minimum of one career per term, per year group
- to display possible career information linking to their subject area
- to take opportunities to discuss future paths with students, without bias

### Parents/ Carers

We ask parents and carers to:

- encourage their children to take all the opportunities that are presented to them
- positively engage and support students to take part in work shadowing and work experiences
- attend events with their children i.e. STEM fair
- read the students opportunities newsletter and persuade their children to access the appropriate activities



### **Students**

We expect students to:

- embrace the multitude of CEIAG opportunities
- attend careers interviews when invited
- attend targeted careers assemblies when invited
- take opportunities offered such as attending careers fairs, career visits and trips
- log onto and complete regular Unifrog assignments
- take some responsibility for investigating and researching possible future pathways
- ask for further help and guidance as they require