

Kings Langley Sixth Form  
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Hertfordshire  
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15 January 2025

Dear Parent / Carer

**Re: Work Experience / Information Evening 28<sup>th</sup> January 6.30pm**

We would like to give you advanced notification that Kings Langley School will be offering Work Experience to your son/daughter. This programme has, in the past, always offered students a rewarding week in the workplace and we look forward to similar success again this year as we believe this week to be a valuable experience.

Students taking part will complete a one week placement at the end of the Summer Term during **Activities Week 14-18 July 2025. And the expectation is that the students will be on placement for the whole week.**

These dates have been agreed to fit in with overall curriculum planning, however it also means we will be sharing the week with other schools in this area of the county. Taking this into consideration we encourage students to find their own placement. This has proved to be very successful in the past for all concerned. If your child has a definite idea of what they would like to do for their work experience placement, we would strongly advise you to start making contact with companies directly and provisionally arranging for a work placement to be carried out within that organisation.

Work experience provides the students with a unique opportunity to sample the 'real working world'. The majority of them have a very enjoyable time and gain valuable skills and experience, even if it shows them what they don't want to do when they leave education! We are keen that every student is given a placement that they feel comfortable with and we hope that this advanced notification will allow you sufficient time to think about a suitable placement for your child.

This year we will be using a new work experience platform so would like to invite all parents/carers and students to the '**Information Evening**' being held at school on **Tuesday 28<sup>th</sup> January at 630pm where we will share details of the platform and instructions for using it.**

In the meantime, please do not hesitate to contact me, Mrs R Jennings, Mrs Battaglia if there is anything else that you need.

Yours faithfully



Mrs Jan Wright  
Information Advice and Guidance Coordinator

 [@klsixthform](https://www.instagram.com/klsixthform)

[6form@kls.herts.sch.uk](mailto:6form@kls.herts.sch.uk)

 **KINGS LANGLEY SCHOOL**  
**SIXTH FORM**  
READY FOR YOUR FUTURE

**Work Experience - Information Evening – Tuesday 28<sup>th</sup> January 2025 – 630-7pm**

***To be returned to Mrs Jan Wright***

I will/will not be able to attend the Work Experience Information Evening

Student Name: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

Signed:  
(Parent /carer) \_\_\_\_\_ Date: \_\_\_\_\_