



9<sup>th</sup> May 2025

## Main GCSE Exam Period: 8<sup>th</sup> May – 25<sup>th</sup> June 2025

Dear Students and Parents

As we start the main GCSE exam period, we are writing to provide you with important information relating to the exams and GCSE results day.

### Exam regulations:

The attached [\*JCQ Information for Candidates – Written Examinations\*](#) outlines the exam regulations that are required to be in place for all public exams. Students are familiar with these rules from their trial exams, and an assembly took place last week as a reminder and to emphasise their importance, but we would request that parents and students read through the regulations to make sure they are fully aware of them. Also please see attached the Privacy Notice for further information.

### Arrangements on the days of exams:

It is important for students and parents to be aware of the points below.

- GCSE exams cannot be rescheduled and taken at a later date for any reason if a student is absent.
- The full GCSE exam timetable can be accessed on the school website via the link below and students have a paper copy of their exam entries which provides the date of each exam:

**GCSE exam timetable:** <https://www.kls.herts.sch.uk/assets/GCSE-exam-timetable-Summer-2025.pdf>

- Students must be in school ready to enter their exam venue at 8.35am for morning exams and by 1.00pm for afternoon exams.
- If a student is going to arrive late to an exam for any reason, please contact the school office on: 01923 264504 – Option 2.
- If a student is:
  - unwell and unable to attend school to sit an exam; or
  - present for an exam but you feel they are disadvantaged for a reason outside their control, please contact Miss Watson, Exams Office, at [exams@kls.herts.sch.uk](mailto:exams@kls.herts.sch.uk) as early as you are able to.

### GCSE Results Day:

This year's GCSE results day takes place on **Thursday 21<sup>st</sup> August 2025**. Further information about the arrangements for the collection of results will be shared with students and parents later this term.

If a student is unable to attend school on results day, please note that it is not possible for parents, another member of the family or another student to collect results on their behalf without the written permission of the student themselves. If they are not able to collect their own results, students must inform Miss Watson by email of the name of the person who will collect their results and any nominated person collecting results on a student's behalf will need to bring identification with them. Students can also email Miss Watson to request that their results are sent to them via email but students should be aware that results will not be sent to them until the afternoon of results day. Miss Watson can be contacted at [exams@kls.herts.sch.uk](mailto:exams@kls.herts.sch.uk).

Kind regards



We're working  
towards Artsmark  
Awarded by Arts  
Council England



School of  
CHARACTER



# Kings Langley School

**Headteacher** Mr David Fisher BSc (Hons) NPQH

Mrs L Sudbery  
Deputy Headteacher

Love Lane, Kings Langley,  
Hertfordshire, WD4 9HN

**T** 01923 264504

**E** [admin@kls.herts.sch.uk](mailto:admin@kls.herts.sch.uk)  
[www.kls.herts.sch.uk](http://www.kls.herts.sch.uk)

Miss J Watson  
Exams Officer



We're working  
towards Artsmark  
Awarded by Arts  
Council England



School of  
**CHARACTER**