06 November 2026

Dear Parent / Carer

Re: Year 10 Work Experience – 19-23 July 2027

We would like to give you notification and further information regarding the work experience program Kings Langley School offer to your son/daughter. This program has, in the past, always offered students a rewarding week in the workplace, and we look forward to similar success again this year as we believe this week to be a valuable experience.

Students taking part will complete a one-week placement at the end of the Summer Term during **Activities Week 19 –23 July 2027 and the expectation is that the students will be on placement for the whole week regardless of the school's official finish on 22 July 2027**

Please note that we encourage students to find their own placement. This has proved to be highly successful in the past for all concerned. If your child has a definite idea of what they would like to do for their work experience placement, we strongly advise you to start making contact with companies directly and provisionally arranging for a work placement to be carried out within that organisation.

Once a placement has been agreed, you will need to register this on the 'Placements Tool' facility on the Unifrog platform and have **attached user instructions to this letter.** There is no charge to parents/carers for this facility.

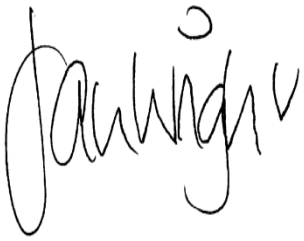
Other specialist programs will also be offered and will be run by industry professionals who work on our behalf to deliver them. Unfortunately, although we continue to cover much of the cost of these programs, we do have to request a contribution from parents/carers but feel that the experience is important and worthwhile and provides students with valuable skills for their future. Details of these programs and their associated costs will be sent later but are likely to be in Sport and Theatre/ Musical Theatre. However, please be aware that these programs are dependent on student numbers so we can only offer them if we get the necessary interest from students

Work experience provides students with a unique opportunity to sample the 'real working world'. Many of them have a very enjoyable time and gain valuable skills and experience, even if it shows them what they do not want to do when they leave education! We are keen that every student is given a placement that they feel comfortable with. However, if you have difficulty finding a placement, please feel free to contact me as I will always try and support you if I can.

We hope that this advanced notification will allow you sufficient time to think about a suitable placement for your child but if you need anything further, please contact myself, Mrs R Jennings, Ms V Little or Mr S Langston.

Many thanks

Yours faithfully



Mrs. Jan Wright
Careers Information Advice and Guidance Lead