



Wednesday 3rd May 2023

Dear Parent Guardian

With the main written exam period only a couple of weeks away, I wanted to take the opportunity to inform you of the arrangements for study leave for your child and their last day at school as well as provide you with some key information.

There will be a year group photo on Thursday 11th May at 2pm. Please make sure your child is dressed in full school uniform, including blazers and school shoes.

Friday 12th May has been the traditional time for students to celebrate their time at Kings Langley School. We will begin the day ensuring all students are clear about the exam arrangements and answer any questions they may have so that they are 'Exam Ready' for the following week. We will reiterate the importance of arriving on time, in full school uniform for their exams so that they can ensure they are fully ready and organised and have all the equipment they require for the exam. There will be equipment available to purchase should they require anything - a price list is attached (cash only). We will finish the day with a leavers' assembly and barbecue. This will also be the afternoon that students can choose to get their shirt signed.

Written exams begin on Monday 15th May with the RE exam for the entire year group at 9am; from this date there is an entire year group exam taking place on most days leading up until half term. We know that students will benefit from focused and prioritised revision during this period, so we have taken the decision to begin their study leave on Friday 12th May at 3.10pm. Where a student has an exam in the afternoon, they are welcome to remain onsite in the dining room area with the 6th form to study but this must be completed without the use of phones / headphones.

Students should be onsite for morning exams by 8.30am and by 1.10pm for afternoon exams.

The schedule for their last day is as follows;

Friday 12th May	
8.40 – 9.10	Assembly in the main hall – 'Getting Exam Ready'
9.10 – 12.50	Normal timetabled lessons
1.00 – 1.30	Form time celebration in own form rooms (shirt signing can begin)
1.35 – 2.25	Leavers Assembly
2.25 – 3.10	BBQ & shirt signing

Whilst we want part of this day to be celebratory - it is important that the normal timetabled lessons on this day take place as all core subjects have exams the following week. By keeping all celebration activities together after lunch, we can ensure a positive and enjoyable final day.

The final exam date is Wednesday 28th June, this is the national contingency day, for which all students should be available in case any local or national issues have caused earlier examinations to be rescheduled.

Further details about the arrangements for GCSE results day on Thursday 24th August will be communicated to you shortly.



On Friday 16th June (last entire year group exam) students need to have returned books / equipment for all their core subjects, and then return further subjects as they complete exams from this date. They also need to have emptied their locker by 16th June and remove the padlock – this is theirs to keep. Any lockers that are not emptied by this date will have the padlock removed and contents disposed of by the site team.

We would welcome donations of any unwanted uniform that is in good condition at the end of the exam period.

Key Dates for quick reference	
Thursday 11 th May	Year Group Photo Period 5
Friday 12 th May	Leavers Assembly and celebrations from 1pm
Monday 15 th May	Start of GCSE written exams
Friday 16 th June	Final entire year group exam; Leavers' hoodies to be distributed & lockers to be emptied.
Wednesday 28th June	JCQ National Exams Contingency Day. All students to be available to come to school if required.
Thursday 29 th June	Sixth form taster day
Friday 30 th June	Governors' drinks reception (6pm) and Year 11 Prom (7pm)
Thursday 24 th August	GCSE results day

Please contact Miss Jones with any questions regarding exams and Miss Shannon with any questions on the arrangements for the end of term.

Kind regards

Miss Shannon

(Head of Year 11)